

WESTLAKE EDUCATION FOUNDATION
Minutes of 1/19/11

The meeting was called to order in the Conference Room of Porter Library at 7:03 pm.

Members in attendance: Jenifer Novak, Tom Urich, Laura Cooley, Sally Balch, Christine Picard, Pam Griebel and guest Steve Urich

Laura Cooley motioned to accept the minutes from the previous meeting and Tom Urich seconded. The minutes were approved as printed.

The Foundation received a \$25.00 donation from Marge Widmar. The Foundation also received a \$4,500.00 grant from the William E. Harris Family Fund from the Cleveland Foundation.

We will work on amending our By-Laws to include a percentage of board members that are non-Westlake residents who are alumni interested in joining the Foundation.

Jen challenged each member to think of one thing to further our goals, increase name recognition and raise more money. We should think both in the short term and long term and include marketing and fund raising. These ideas will be discussed at our next meeting in February.

Christine said our e-mail was not being forwarded. Tom fixed the problem during the meeting.

Christine will file our required paperwork with the state by the end of January.

Tom asked that we check the web site for any changes or additions. We need to get past grant award winners to submit a review and photos of their grants. Deadlines are needed. Pam will follow up.

It was decided that we would provide student mini-grants this year. The deadline for applications will be 3/25/11. Laura will send out the flyers and get Tom the documents for our web site. The maximum award per grant will be \$250.00.

Pam will help spread the good Westlake Education Foundation work out in 2 ways.

- 1) Tell PTA Council about us.
- 2) Do a presentation at a Board of Education meeting.

The meeting was adjourned at 7:49 pm.